



SYMBIOSIS COLLEGE OF ARTS AND COMMERCE
(An Autonomous College under Savitribai Phule Pune University)
Senapati Bapat Road, Pune 411004.

ACM 2017/1

Minutes of the Academic Council Meeting held on 12th December 2017

The meeting of the Academic Council was held on Tuesday 12th December 2017 at 11.30 a.m. in Conference Room, Room No. 206. The following members were present:

Sr.No	Name	Designation
1	Dr. Hrishikesh Soman	Principal & Chairman
2	Dr. Bhama Venkataramani	Governing Body Nominee
3	Lt. Gen. M.A. Tutakne	Governing Body Nominee
4	Mr. Prashant Girbane	Governing Body Nominee
5	Dr. Manohar J. Jadhav	University Nominee
6	Dr. Prashant Sathe	University Nominee
7	Prof. Shruti Tambe	University Nominee
8	Dr.Sunayini Parchure	Vice-Principal and Head, Dept. of Economics
9	Dr. Shirish Limaye	Head, Dept. of Accountancy
10	Ms. Jasmina Kumar	Head, Dept. of Bus. Practices
11	Dr. Vijay Behere	Head, Dept. of Bus. Admin.
12	Ms. Ketki Kher	Head, Dept. of Mathematics
13	Dr. Marcelle Samuel	Head, Department of Banking
14	Dr.Aarti Wani	Head, Dept. of English
15	Dr. Tessy Thadathil	Head, Dept. of Costing
16	Dr.Manjushree Sharma	Head, Dept. of Political Science
17	Mrs.Swati Dixit	Head, Dept. of Geography
18	Dr.Alpana Vaidya	Head, Dept. of Psychology
19	Dr. Hilda David	Teacher Representative
20	Dr. Sheena Mathews	Teacher Representative
21	Dr. Mrs. Yogini Chiplunkar	Teacher Representative

22	Dr. Neelofar Raina	Teacher Representative
23	Mr. Anil Adagale	Member Secretary

The following members expressed their inability to attend the meeting.

1	Dr. Satish Thigale	Governing Body Nominee
2	Mrs. Sandhya Taide	Head, Dept. of Hindi
3	Mrs. Meenakshi Sengupta	Head, Dept. of French

Dr. Hrishikesh Soman, Principal Symbiosis College of Arts and Commerce called the meeting to order and the following business was transacted.

Item No: [ACM/2017/1/1]

Confirmation of the minutes of the meeting held on Wednesday 14th December 2016

Copy of the minutes of meeting held on Wednesday 14th December 2016 was sent to members along with agenda of meeting. The Chairman enquired about suggestions, if any, in the circulated minutes of meeting. There were no suggestions and minutes of meeting held on 14th December 2016 were unanimously approved.

RESOLUTION

[No.: ACM/2017/1/1]

UNANIMOUSLY RESOLVED THAT the minutes of Academic Council Meeting held on 14th December 2016 were hereby confirmed.

Item No: [ACM/2017/1/2]

To welcome the SPPU nominees

The Savitribai Phule Pune University has nominated following members on Academic Council. Principal Dr.Soman welcomed the following members:

1. Dr. Prashant Sathe, BMCC, Pune
2. Prof. Shruti Tambe, Department of Sociology, SPPU, Pune
3. Prof. Manohar Jadhav, Department of Marathi, SPPU, Pune (Re-appointed)

Item No: [ACM/2017/1/3]

Action Taken Report

Mr. Anil Adagale, Secretary presented the Action Taken Report as follows:

1. The NAAC Peer Team visited the College from 16th to 18th March 017 for the 3rd cycle. The College got A+ grade with 3.51 CGPA. The accreditation will be valid for next 7 years i.e. till 2024.
2. The College has received an amount of Rs. 90 lacs as the 1st installment out of sanctioned amount of Rs. 1.30 cr. under College with Potential for Excellence.
3. The College has adopted the UGC 10-Point grading system and implemented from the academic year 2017-2018 for First Year B.A., B.Com.
4. The Skill Development Center has launched two certificate courses in June 2017 out of the seven approved courses.
5. Department of Psychology had planned to introduce the diploma in *Healing the Mind Through Knowing the Mind* and will be started in due course after completion of certain formalities.
6. The revised syllabi from June 2017 for S.Y.B.A./S.Y.B.Com. / M.Com. was implemented for the subjects like Banking, Commerce, Economics, English, Hindi and Psychology.

The Committee has noted the same.

Item No: [ACM/2017/1/4]

To update on NAAC / NIRF Accreditation

Mr. Anil Adagale informed the committee members that the NAAC Peer Team visited the College for accreditation. The College accredited with A+ grade and got 3.51 CGPA out of 4. The College is now re-accredited for 7 years i.e. till 2024.

He further informed that the College has submitted the data for NIRF ranking for 2018 on 8th December 2017 in College as well as Overall stream.

The Committee has noted the same.

Item No: [ACM/2017/1/5]**To update on the revised NAAC procedure**

Mr. Anil Adagale informed that from June 2017, NAAC has revised the procedure of assessment. As per revised NAAC guidelines, the college has to submit the SSR online. The assessment will be done on Qualitative and Quantitative basis. Data will be processed through software and if the college qualify then Peer Team will visit. 70% marks will be given after data verification and 30% marks will be given at the time of Peer Team Visit. He further informed the college is supposed to give the data of all student, the NAAC will select the 10% data for students' feedback for 'Student Satisfaction Survey (SSS)'.

The committee noted the same.

Item No: [ACM/2017/1/6]**To nominate Academic Council representatives on Board of Studies.**

As per the UGC revised guidelines, members to be nominated on BOS should be from outside parent university i.e. Savitribai Phule University. Mr Anil Adagale put the proposal to nominate Academic Council representatives on various Board of Studies.

Sr. No.	Name of BOS	Name of Chairperson	Nominated members	Place
1	Psychology	Dr. Alpana Vaidya	Dr. Anuradha Somani, SNDT University	Mumbai
			Dr. Anagha Lavlekar, Head JPIP	Pune
2	Commerce	Mrs. Jasmina Kumar	Dr. Sayali Ghankar, Director MITSOM	Pune
			Dr. Shoma Kulshetra, SCMS, SIU	Pune
3	Banking	Dr. Marcelle Samuel	Dr. Parimala V., Dy. Director, SCMS, SIU	Pune
			Dr. Ashish Kulkarni, Asso. Prof. Gokhale Institute of Politics & Economics	Pune
4	English	Dr. Aarti Wani	Dr. Ashutosh Potdar, Flame University	Pune
			Dr. Prabhanjan Mane, Shivaji University	Kolhapur
5	Accountancy	Dr. Shirish Limaye	Dr. Anand Jumale, SNDT University	Mumbai

			Dr. Sanjay Kandalgaonkar, TMV	Pune
6	Economics	Dr. Sunayini Parchure	Dr. Jyoti Chandiramani Director SSE	Pune
			Dr. S. Sriraman Officiating Director, Indian School of Political Economy	Pune
7	Humanities	Mrs. Swati Dixit	Dr. Sumant Pande, YASHADA	Pune
			Dr. Ram Pole, YASHADA	Pune
8	Mathematics & Statistics	Mrs. Ketki Kher	Dr. Asmita Chitnis, SSIB, Symbiosis	Pune
			Mrs. Vaishali Joshi, MIT	Pune
9	Business Law	Dr. Hrishikesh Soman	Adv. Prakash Patwardhan	Pune
			CA Mukund Abhyankar	Pune

Dr. Soman informed that under Humanities, the College clubbed Geography, Political Science, Psychology, French and Hindi departments. They have their sub-committees to frame and approve the syllabus.

Prof. Shruti Tambe told that an Academician on Board of Studies of Humanities can suggest the syllabus which will meet the requirement of the current market / industries. She suggested to appoint at least one academician on Board of Studies for Humanities.

RESOLUTION

[ACM/2017/1/2]

UNANIMOUSLY RESOLVED THAT the proposal to nominate Academic Council representative on various Board of Studies has been approved. However, the College will appoint one academician on Board of Studies of Humanities.

Item No: [ACM/2017/1/7]

To discuss the policy of revision of curriculum.

Mr. Anil Adagale put the proposal to review the curriculum every semester and revise it once in three years.

RESOLUTION

[ACM/2017/1/3]

UNANIMOUSLY RESOLVED THAT the proposal to review the curriculum every semester and revise it once in three years has been approved.

Item No: [ACM/2017/1/8]

To approve the syllabi for M.A. (Economics & English) Accountancy and Costing

The proposal to approve the syllabi for M.A. Economics and English, Accountancy and Costing which is approved by the respective Board of Studies was put up by the concerned Chairperson, Board of Studies. The softcopy the syllabus is already sent to the committee members.

Sr. No.	Subject Title
M.A. English- Semester 3	
Core Courses	
1	Paper 1: Twentieth Century Literature (1900 – 1945)
2	Paper 2: Literary Theory and Criticism – 2
3	Paper 3: Literature and Gender Studies
Optional courses	
4	Paper 4: Drama, Theatre and Performance Studies
5	Paper 5: Introduction to Film Studies
M.A English - Semester 4	
Core Courses	
1	Paper 1: Twentieth Century –II
2	Paper 2: American Literature
3	Paper 3: Contemporary World Literature
Optional courses	
4	Paper 4: Travel Literatures
5	Paper 5: Writing for Academics, Editing and Publishing

M.A Economics Semester	
(Core Papers)	
1	Paper 1: International Economics and Trade Policy
2	Paper 2: Economic Growth and Development Theories
3	Paper 3: Research Methodology
(Non-core Papers)	
4	Paper 4: Econometrics and Computer Applications in Economics
5	Paper 5: Agricultural Economics
M.A Economics Semester 4	
(Core Papers)	
1	Paper 1: Financial System
2	Paper 2: Public Finance
3	Paper 3: Dissertation
(Non-core Papers)	
4	Paper 4: Economics of social sector (Any one)
5	Paper 5: Demography
Department of Accountancy	
1	Semester 4: Corporate Accounting II
2	Semester 5: Advanced Accounting Paper 1
3	Semester 6: Advanced Accounting Paper II
Department of Costing	
1	Semester 4 : Methods of Costing – Paper - 4
2	Semester 5 : Techniques of Costing – Special Paper - 5
3	Semester 5: Application of Costing – Special Paper 6
4	Semester 6: Strategic Cost Management - Special Paper 7
5	Semester 6: Recent Trends in Costing - Special Paper 8

Suggestions:

1. Dr. Bhama Venkatramani suggested to put type of evaluation along with the syllabi which should be linked with learning.
2. Prof. Shruti Tambe suggested to add the objectives and learning outcomes in the syllabus and course structure
3. Lt. Gen. M.A. Tutakane suggested to use word 'Course' instead of 'Paper'.
4. Prof. Shruti Tambe suggested updating the Examination Rule Book addressing specific issues regarding evaluation. The committee should be formed to prepare the Rule Book.

Dr. Soman assured that college has Examination Rule Book and the same will be modified accordingly and will be presented in next Academic Council Meeting.

RESOLUTION

[ACM/2017/1/4]

UNANIMOUSLY RESOLVED THAT the proposal to approve the syllabi for M.A. (Economics and English), Accountancy and Costing has been approved by implementing the suggestions.

Item No.: [ACM/2017/1/9]

To update on Examination result April 2017

Dr. Marcelle Samuel updated the result of the Examination held in April 2017.

- For F.Y. B.Com. Sem. II, the percentage was 85.73%
- For S.Y. B.Com. Sem. IV, the percentage was 91.60%
- For T.Y. B.Com. Sem. V, the percentage was 84.28%
- For F.Y. B.A. Sem. II, the percentage was 84.29%
- For S.Y. B. A. Sem. IV, the percentage was 92.8%
- For T.Y. B. A. Sem. V, the percentage was 78.57%
- For M.Com. Sem. IV, the percentage was 68.47%

The Committee noted the same.

Item No.: [ACM/2017/1/10]

To approve the format for Academic and Administrative Audit

Mr. Anil Adagale informed that NAAC has changed the procedure and accordingly the format of Academic and Administrative Audit to be changed. He further informed that committee consisting two members has been established to conduct this Academic and Administrative Audit which should be implemented from the academic year 2017-18.

Prof. Shruti Tambe suggested to consider the overall development of the students while conducting student activities of the college.

Dr. Soman informed that the College has carried out the Academic Audit for the last two years by adopting and modifying the format of Gujrat University and will follow the same procedure in future.

RESOLUTION

[ACM/2017/1/5]

UNANIMOUSLY RESOLOVED THAT the format for Academic and Administrative Audit has been approved and further resolved that Principal should take the appropriate action to implement this audit.

Item No: [ACM/2017/1/11]

To approve various initiatives under CPE

Mr. Anil Adagale informed that the College has received first instalment of Rs. 90,00,000/- under College with Potential for Excellence (CPE). This grant will be utilized for strengthening various activities and infrastructure which will offer opportunities to teachers and students. Apart from this the College has initiated the following centers under CPE:

1. The Teaching Learning Resource Center
2. Special Interest Study Center
3. Research Center

Dr. Marcelle Samuel is the incharge of the Teaching Learning Resource Center. He further told that the College is in the process of working on details of the above centers.

RESOLUTION

[ACM/2017/1/6]

UNANIMOUSLY RESOLOVED THAT the proposal to initiate the following centers under the College with Potential for Excellence has been approved and further resolve that Principal Dr. Soman should take the appropriate action to implement the same.

1. The Teaching Learning Resource Center
2. Special Interest Study Center
3. Research Center

Item No: [ACM/2017/1/12]

To update on the e-learning modules

Mr. Anil Adagale informed the committee that the College is in the process of developing the e-Learning Modules of 1 credit each i.e. 15 hours for special subjects of Arts and Commerce. All the Board of Studies are requested to approve the same in their respective Board of Studies meetings and submit the same for the approval of Academic Council in the next meeting so that it can be implemented with effect from June 2018.

Mr. Prashant Girbane suggested to have a separate meeting for incorporating e-Learning Modules of Accounts.

The committee has noted the same.

Item No: [ACM/2017/1/13]

To discuss Choice Based Credit System(CBCS)

Mr. Anil Adagale informed that the College has initiated the process to adopt the Choice Based Credit Scheme(CBCS) and constituted the committee to introduce Choice Based Credit Scheme(CBCS) for regular B.A. and B.Com. programme under Dr. Aarti Wani. The college will submit the proposal of CBCS in the next Academic Council Meeting.

Considering various practical difficulties like workload, matching of time-table for implementing CBCS, Prof. Shruti Tambe suggested:

1. To reduce weight of the syllabus
2. To incorporate the mobility in syllabus
3. To focus on student activities

The committee has noted the same.

Item No: [ACM/2017/1/14]

Update on extension of Autonomous status.

Mr. Anil Adagale informed that the college will be completing the first cycle of Autonomy in June 2018. The college has applied for the extension of Autonomy to SPPU. In due course the proforma for the extension of Autonomy will be presented in the Academic Council and Management Council of Savitribai Phule Pune University and then will be forwarded to UGC.

The committee has noted the same.

The meeting ended with the vote of thanks to the Chair



Mr. Anil Adagale
Secretary



Dr. Hrishikesh Soman
Chairman